

Minutes February 8, 2016

The regular monthly meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday February 8, 2016. The meeting was called to order at 7:00pm. In attendance were Mrs. Abrams, Mrs. Smith, Mrs. Petrongolo, Mrs. Davidson, Mr. Laubenstein and Mrs. Vasinda. Absent were Ms. Laviano and Mrs. Gunn. Special guests: Mayor Kappatos and Mr. Wright.

Mrs. Petrongolo read the public notice and welcomed Mayor Kappatos and Mr. Wright to the meeting.

Minutes:

A motion was made by Mrs. Davidson to accept the minutes from the previous meeting. Mrs. Smith 2nd.

Treasurer's Report:

A motion was made by Mrs. Davidson to file the Treasurer's Report for audit. Mr. Laubenstein 2nd. Roll call vote: all ayes,

A motion was made by Mrs. Abrams to pay the contractual bills as they come due. Mrs. Smith 2nd. Roll call vote: all ayes.

President's Report:

Progress

Director's Report:

Mrs. Vasinda presented the State of the Library to the Board and to the special guests. Also discussed was the 2015 circulation report.

Old Business:

New Business:

Mr. Wright discussed an increase in the quarterly allotment. It was decided that the Borough would increase the quarterly payment by \$1,000.00 and to make the remainder of funds available at year's end to the library in September.

There being no further business a motion was made by Mrs. Smith to adjourn the meeting. Mrs. Davidson 2nd. The meeting was adjourned at 8:00pm.

Respectfully submitted,
Mrs. Kathleen Vasinda
Secretary

Minutes
March 8, 2016

The regular monthly meeting of the Board of Trustees of the Runnemedede Public Library was held on Tuesday March 8, 2016. The meeting was called to order at 7:00pm. In attendance were Mrs. Abrams, Mrs. Smith, Mrs. Petrongolo, Mr. Laubenstein, Ms. Laviano, Mrs. Vasinda and Mrs. Gunn. Absent was Mrs. Davidson.

Mrs. Petrongolo read the public notice and welcomed Mayor Kappatos and Mr. Wright to the meeting.

Minutes:

A motion was made by Ms. Laviano to accept the minutes from the previous meeting. Mr. Laubenstein 2nd.

Treasurer's Report:

A motion was made by Mrs. Petrongolo to file the Treasurer's Report for audit. Mrs. Smith 2nd.

Roll call vote: all ayes,

A motion was made by Mrs. Abrams to pay the contractual bills as they come due. Ms. Laviano 2nd. Roll call vote: all ayes.

President's Report:

Progress

Director's Report:

Mrs. Vasinda has become aware of a possible staffing need in the next few months and informed the board.

Old Business:

New Business:

A Personnel Committee has been formed to discuss possible changes in staffing. Mrs. Petrongolo and Ms. Laviano have volunteered to serve.

There being no further business a motion was made by Mr. Laubenstein to adjourn the meeting. Mrs. Gunn 2nd. The meeting was adjourned at 7:15pm.

Respectfully submitted,
Mrs. Kathleen Vasinda
Secretary

Minutes
April 12, 2016

The regular monthly meeting of the Board of Trustees of the Runnemede Public Library was on Tuesday April 12, 2016. The meeting was called to order at 7:03pm. In attendance were Mrs. Petrongolo, Mrs. Smith, Mrs. Abrams, Ms. Laviano, Mrs. Vasinda, Mrs. Passio and Mrs. Davidson. Absent were Mrs. Gunn and Mrs. Smith.

Mrs. Petrongolo read the public notice.

Minutes:

A motion was made by Mrs. Abrams to approve the minutes from the previous meeting. Ms. Passio 2nd.

Treasurers' Report:

A motion was made by Mrs. Petrongolo to file the Treasurer's Reports for audit, and to pay the contractual bills as they come due. Mrs. Davidson, 2nd. Roll Call vote, all ayes.

President's Report:

Progress

Director's Report:

Mrs. Vasinda reported on some changes regarding the library staffing.

New Business:

Mrs. Abrams made a motion to accept applications for three volunteers to help with summer staffing. Ms. Laviano 2nd.

There being no further business, a motion was made by Ms. Laviano to adjourn the meeting at 7:35pm. Mrs. Abrams 2nd.

The next meeting of the Board of Trustees will be held on Tuesday May 10, 2016.

Respectfully submitted,

Mrs. Kathleen Vasinda
Secretary

Minutes
May 10, 2016

The regular monthly meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday May 10, 2016. The meeting was called to order at 7:00pm. In attendance were Mrs. Abrams, Mrs. Smith, Mrs. Petrongolo, Ms. Laviano, Mrs. Davidson and Mrs. Vasinda. Absent were Mrs. Gunn and Mr. Laubenstein.

Mrs. Petrongolo read the public notice.

Minutes:

A motion was made by Mrs. Davidson to accept the minutes from the previous meeting. Mrs. Petrongolo 2nd.

Treasurer's Report:

A motion was made by Ms. Laviano to file the Treasurer's Report for audit. Mrs. Smith 2nd. Roll call vote: all ayes,

A motion was made by Mrs. Abrams to pay the contractual bills as they come due. Mrs. Petrongolo 2nd. Roll call vote: all ayes.

President's Report:

Progress

Director's Report:

Mrs. Vasinda reported that plans for the Summer Reading program are under way and the Museum Passes are being used regularly.

Old Business:

Progress

New Business:

There being no further business a motion was made by Mrs. Davidson to adjourn the meeting. Ms. Laviano 2nd. The meeting was adjourned at 7:15pm.

The next meeting will be held on **Tuesday June 14, 2016**.

Respectfully submitted,
Mrs. Kathleen Vasinda
Secretary

Minutes
January 12, 2016

The regular monthly meeting of the Board of Trustees of the Runnemedede Public Library was on Tuesday January 12, 2016. The meeting was called to order at 7:00pm. In attendance were Mrs. Petrongolo, Mrs. Smith, Mrs. Abrams, Ms. Laviano, Mrs. Vasinda and Mr. Laubenstein. Absent were Mrs. Gunn and Mrs. Davidson.

Mrs. Petrongolo read the public notice.

A motion was made by Ms. Laviano to adjourn the meeting for re-organization. Mrs. Smith 2nd.

A record of the re-organization for 2016 is attached.

The regular portion of the meeting was called to order at 7:15pm.

Minutes:

A motion was made by Mrs. Abrams to approve the minutes from the previous meeting. Ms. Laviano 2nd.

Treasurers' Report:

A motion was made by Mrs. Smith to file the Treasurer's Reports for audit, and to pay the contractual bills as they come due. Mrs. Petrongolo 2nd. Roll Call vote, all ayes.

President's Report:

Mrs. Petrongolo wished everyone a Happy New Year and thanked the Board for her appointment as President. Mrs. Petrongolo also welcomed Mr. Laubenstein to the Board.

Director's Report:

Mrs. Vasinda reported on the use of the Museum Passes. There is continued interest and they have been borrowed several times already.

New Business:

Mayor Kappatos and Mr. Wright will be attending the February 9th meeting.

There being no further business, a motion was made by Ms. Laviano to adjourn the meeting at 7:35pm. Ms. Smith 2nd.

**The next meeting of the Board of Trustees will be held on Tuesday
February 9, 2016.**

Respectfully submitted,

Mrs. Kathleen Vasinda
Secretary

Minutes December 13, 2016

The regular monthly meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday December 13, 2016. The meeting was called to order at 6:00pm. In attendance were Mrs. Abrams, Mrs. Smith, Mrs. Petrongolo, Ms. Laviano, Mrs. Davidson, Mrs. Gunn, Mr. Laubenstein, Mr. Virtue and Mrs. Vasinda. Special Guests were Mayor Kappatos and Mr. Wright.

Mrs. Petrongolo read the public notice.

A motion was made by Mr. Laubenstein to suspend the regular meeting for a special session. Mrs. Davidson 2nd.

Mayor Kappatos and Mr. Wright discussed the new camera security for the gymnasium and their interest in shared services between the Library and the Borough for internet and wireless access. Part of the plan is to provide wireless internet access to the gym, field house, and ball fields. The need for increased internet band-width was also discussed, as the library's current internet speed is inadequate to meet the additional demand on the system.

A motion was made by Mrs. Petrongolo to close the Special Session and return to normal business. Mrs. Davidson 2nd. The regular meeting was called to order at 6:30pm.

Minutes:

A motion was made by Mrs. Petrongolo to accept the minutes from the previous meeting. Mrs. Abrams 2nd.

Treasurer's Report:

A motion was made by Mrs. Petrongolo to file the Treasurer's Report for audit. Ms. Laviano 2nd. Roll call vote: all ayes,

A motion was made by Mrs. Abrams to pay the contractual bills as they come due. Mrs. Gunn 2nd. Roll call vote: all ayes.

President's Report:

Mrs. Petrongolo wished everyone a safe and happy holiday.

Director's Report:

Mrs. Vasinda shared some current issues that the library is experiencing with regard to security and staffing. Mrs. Vasinda is recommending that the library switch temporarily to winter hours to give her some time to re-evaluate the library needs and to find suitable replacement for staff who have left and or changed their hour availability.

A motion was made by Mrs. Petrongolo to enter into a winter hours schedule until such time as new staff can be hired and trained. Ms. Laviano 2nd. Roll call vote. All ayes

Old Business:

Progress

New Business:

Progress

There being no further business a motion was made by Mrs. Abrams to adjourn the meeting. Ms. Laviano 2nd. The meeting was adjourned at 6:54pm.

The next meeting will be held on **Tuesday January 10, 2017. This will be the re-organization meeting.**

Respectfully submitted,
Mrs. Kathleen Vasinda
Secretary