

Minutes January 12, 2021

The regular meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday, January 12, 2021.

The Conference call meeting was called to order at 7:03pm. In attendance were Mr. Laubenstein, Ms. Laviano, Mrs. Abrams, Mrs. Peshick, Mrs. Davidson, Mrs. Wallen, Mrs. Smith and Mrs. Vasinda, and Mrs. Petrongolo.

Mrs. Petrongolo read the public notice which was posted on the library website and in the Gloucester City News

A motion was made by Mrs. Petrongolo to suspend the regular meeting for reorganization. (See attached), Mrs. Wallen 2nd.

A motion was made to resume the regular session by Mrs. Smith, Ms. Laviano 2nd. Resumed at 7:09pm.

Minutes:

A motion was made by Ms. Laviano to approve the minutes from the December meeting. Mrs. Abrams, 2nd.

Treasurer's Report:

A motion was made by Mrs. Smith to approve the Treasurer's Reports. Mrs. Wallen, 2nd.

A motion was made by Mrs. Abrams to pay the contractual bills as they come due, Mrs. Laviano 2nd.

Mrs. Abrams made a motion to approve the compensation changes in line with NJ State Minimum Wage effective January 1, 2021 and to normalize other positions to align with duties inherent to the position. Ms. Laviano 2nd.

Roll call vote: all ayes.

President's Report:

Mrs. Petrongolo welcomed Mrs. Peshick to the Board and thanked Mrs. Gunn for her service to the Board by letter.

Director's Report:

Operations will continue at the current level as discussed with the Board. The Board was in agreement about the library closure due to a Covid -19 exposure.

Old Business:

A motion was made by Mrs. Smith to approve the 2021 budget at the 2nd reading. Ms. Laviano 2nd. Roll call vote, all ayes.

There being no further business a motion was made by Mrs. Wallen to adjourn the meeting. Mrs. Abrams 2nd. The meeting was adjourned at 7:35pm.

The next meeting is scheduled for **Tuesday, February 9 2021 @7:00pm.**

Respectfully submitted,
Kathleen Vasinda, Secretary

Minutes February 9, 2021

The regular meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday, February 9, 2021.

The Conference call meeting was called to order at 7:01pm. In attendance were, Ms. Laviano, Mrs. Abrams, Mrs. Peshick, Mrs. Davidson, Mrs. Smith, Mrs. Vasinda, and Mrs. Petrongolo. Absent were Mrs. Wallen and Mr. Laubenstein.

Mrs. Petrongolo read the public notice which was posted on the library website and in the Gloucester City News

Minutes:

A motion was made by Ms. Laviano to approve the minutes from the January meeting with the following additions: 1. T-Mobile account changes (reduction in services) and 2. Museum Pass changes (cancelled and under review in 2022). Mrs. Davidson, 2nd.

Treasurer's Report:

A motion was made by Mrs. Smith to approve the Treasurer's Reports. Mrs. Davidson, 2nd.

A motion was made by Mrs. Abrams to pay the contractual bills as they come due, Mrs. Laviano 2nd.

A motion was made by Mrs. Abrams to amend the reorganization motion from TD Bank in Runnemede, NJ to Local TD Bank office due to impending closure of Runnemede office in April 2021. Mrs. Smith 2nd. Roll call vote: all ayes

President's Report:

Mrs. Petrongolo stopped in to see the finished library remodel and was very happy with the changes. She commended everyone on their hard work getting this project done.

Director's Report:

Operations will continue at the current level as discussed with the Board in keeping with the continued safety of staff and library users alike. The Library is open for curbside services.

Mrs. Vasinda reported that air scrubbers had been installed in November 2020 according to public works and Mr. Laubenstein. (information received from Mr. Wozunk attached).

Mrs. Vasinda reported on the emergent need to increase the speed of the comcast signal to the Harry Williams building from the library account. The need arose when the County got permission to use the gym and senior center as a vaccination site for the VA.

Mrs. Vasinda was told that the existing signal would not support the 25 internet stations being set up and was asked to contact Comcast. Mrs. Vasinda was assured that the Borough would help the library to pay for this \$600.00 a year increase to the Comcast Account. These changes are making wireless available to the gymnasium and senior center. Mr. Wozunk reported to

Mr. Laubenstein that the increase would be addressed in this year's budget process, down the road a few months.

New Business

A motion was made by Mrs. Smith to approve the changes to the Comcast account with the understanding that the Borough and or Public Works will be reimbursing the library for the additional charges in the near future as part of their 2021 budget process. The Board is happy to be able to help the greater community during these difficult times. Mrs. Abrams 2nd. Roll call vote: all ayes

There being no further business a motion was made by Mrs. Abrams to adjourn the meeting. Ms. Laviano 2nd. The meeting was adjourned at 7:35pm.

The next meeting is scheduled for **Tuesday, March 9, 2021 @7:00pm.**

Respectfully
Kathleen Vasinda, Secretary

Minutes March 9, 2021

The regular meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday, March 9, 2021.

The Conference call meeting was called to order at 7:04pm. In attendance were, Ms. Laviano, Mrs. Abrams, Mrs. Peshick, Mrs. Smith, Mrs. Vasinda, Mrs. Wallen, Mr. Laubenstein and Mrs. Petrongolo.

Absent was Mrs. Davidson

Mrs. Petrongolo read the public notice which was posted on the library website and in the Gloucester City News

Minutes:

A motion was made by Ms. Laviano to approve the minutes from the February meeting. Mrs. Wallen 2nd.

Treasurer's Report:

A motion was made by Mrs. Smith to approve the Treasurer's Reports. Ms. Laviano, 2nd.

A motion was made by Mrs. Abrams to pay the contractual bills as they come due, Mrs. Laviano 2nd. Roll call vote: all ayes.

President's Report:

Progress

Director's Report:

Operations will continue at the current level as discussed with the Board in keeping with the continued safety of staff and library users alike. The Library is open for curbside services only. More hours will be added to the curbside schedule beginning on Wednesday March 17th. The library will be open extended hours on Wednesdays from 10:00am-6:00pm. The Board will evaluate conditions and needs at the next board meeting.

-All staff members are in the process of getting vaccinated.

-Easter/Spring activity bags are being set up for distribution.

-Work continues on setting up a dynamic Summer Reading program whether on site or virtual.

There being no further business a motion was made by Mrs. Wallen to adjourn the meeting. Ms. Laviano 2nd. The meeting was adjourned at 7:29pm.

The next meeting is scheduled for **Tuesday, April 13, 2021 @7:00pm. Setting and format to be determined.**

Respectfully

Kathleen Vasinda, Secretary

Minutes April 13, 2021

The regular meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday, April 13, 2021. The meeting was called to order at 7:15pm. In attendance were, Ms. Laviano, Mrs. Abrams, Mrs. Vasinda, Mrs. Wallen, Mrs. Davidson and Mrs. Petrongolo. Absent were Mrs. Peshick, Mr. Laubenstein and Mrs. Smith.

Mrs. Petrongolo read the public notice which is posted on the library website and in the Gloucester City News

Minutes:

A motion was made by Mrs. Wallen to approve the minutes from the March meeting. Mrs. Abrams 2nd.

Treasurer's Report:

A motion was made by Ms. Laviano to approve the Treasurer's Reports. Mrs. Wallen, 2nd.
A motion was made by Mrs. Abrams to pay the contractual bills as they come due, Mrs. Petrongolo 2nd. Roll call vote: all ayes.

President's Report:

Progress

Director's Report:

Operations will continue at the current level as discussed with the Board in keeping with the continued safety of staff and library users alike. The Library is open for curbside services only, now including a Book Walk for children. The Board will evaluate conditions and needs at the next board meeting.

-All staff members are in the process of getting vaccinated.

-Plans are being developed to begin taking in building appointments in early May.

-Work continues on setting up a Summer Reading program.

New Business:

Ms. Laviano announced her resignation from the Board, effective immediately. Mrs. Petrongolo thanked her for her service to the community.

There being no further business a motion was made by Ms. Laviano to adjourn the meeting. Mrs. Abrams 2nd. The meeting was adjourned at 7:55pm.

The next meeting is scheduled for **Tuesday, May 11, 2021 @7:00pm.**

Respectfully

Kathleen Vasinda, Secretary

Minutes May 11, 2021

The regular meeting of the Board of Trustees of the Runnemedede Public Library was held on Tuesday, May 11, 2021. The meeting was called to order at 7:09pm. In attendance were, Mrs. Vasinda, Mrs. Wallen, Mr. Laubenstein, Mrs. Jago, Mrs. Smith and Mrs. Petrongolo. Absent was Mrs. Davidson and Mrs. Abrams. Attending via conference call was Mrs. Peshick.

Mrs. Petrongolo read the public notice which is posted on the library website and in the Gloucester City News

Minutes:

A motion was made by Mrs. Smith to approve the minutes from the April meeting. Mrs. Wallen 2nd.

Treasurer's Report:

A motion was made by Mrs. Wallen to approve the Treasurer's Reports. Mrs. Jago, 2nd.
A motion was made by Mrs. Smith to pay the contractual bills as they come due, Mrs. Wallen 2nd. Roll call vote: all ayes.

President's Report:

Two new Board members were sworn in by Mrs. Petrongolo. She welcomed Mrs. Peshick and Mrs. Jago and thanked them for their service.

Director's Report:

Operations will continue at the level discussed with the Board, keeping in mind the safety of staff and library users alike. The Library is open for curbside services and is now setting up limited appointments. Appointments will increase as public demand increases and as staff members are vaccinated.

-Work continues on the Storybook Walk, the Fairy Garden and getting ready for the Summer Reading program.

New Business:

Progress

There being no further business a motion was made by Mrs. Jago to adjourn the meeting. Mr. Laubenstein 2nd. The meeting was adjourned at 7:35pm.

The next meeting is scheduled for **Tuesday, June 8, 2021 @7:00pm.**

Respectfully

Kathleen Vasinda, Secretary

Minutes June 8, 2021

The regular meeting of the Board of Trustees of the Runnemede Public Library was held on Tuesday, June 8, 2021. The meeting was called to order at 7:00pm. In attendance were, Mrs. Vasinda, Mrs. Wallen, Mrs. Jago, Mrs. Smith, Mrs. Peshick, Mrs. Abrams, and Mrs. Petrongolo. Absent were Mrs. Davidson and Mr. Laubenstein.

Mrs. Petrongolo read the public notice which is posted on the library website and in the Gloucester City News.

Minutes:

A motion was made by Mrs. Abrams to approve the minutes from the May meeting. Mrs. Petrongolo 2nd.

Treasurer's Report:

A motion was made by Mrs. Smith to approve the Treasurer's Report. Mrs. Petrongolo, 2nd. A motion was made by Mrs. Wallen to pay the contractual bills as they come due, Mrs. Abrams 2nd. Roll call vote: all ayes.

President's Report:

Mrs. Petrongolo expressed gratitude for the service of the board members. A bag with some small tokens of gratitude were presented to each board member at the half way mark of the year.

Director's Report:

The board had a thorough discussion regarding the full opening of the library. After weighing the pros and cons and discussing the various staffing issues the board decided that for the time being, the library will remain at its current level of service with an increase of appointments until 6:00pm on Tuesdays. Between curbside services, home deliveries, and appointments everyone has had their needs met. There will be a soft opening of the hallway to distribute summer reading materials the week of June 14, 2021.

The Storybook Walk is featuring a new book on the first Tuesday of the month. Summer reading which includes free books, a new craft to take home each week, brag tags and reading records will begin to roll out during the week of June 14, 2021.

There being no further business a motion was made by Mrs. Abrams to adjourn the meeting. Mrs. Smith 2nd. The meeting was adjourned at 7:45pm.

The next meeting is scheduled for **Tuesday, July 13, 2021 @7:00pm. No meeting scheduled in August.**

Respectfully

Kathleen Vasinda, Secretary